

# **Pemberton United Methodist Church Scholarship Fund Guidelines**

## **1. Purpose and Administration**

- A. The purpose of the Thelma I. Finch Scholarship Fund is to provide financial aid to members of the Pemberton United Methodist Church to obtain post-secondary education.
- B. This aid will be given regardless of any other sources of scholarships or financial means to the individual, and is not subject to any pre-determined academic achievements or qualifications.
- C. The Scholarship Fund will be administered by the Scholarship Committee which will be composed of three Church members serving staggered terms of three years each. The Scholarship Committee will annually recommend to and obtain Church Council approval for all scholarships to be awarded. First year college applicants and all those applying for continuing education courses (institutional, correspondence, on-line et. al.) will be advised of their scholarship selection at the time grants are presented in June. However their monetary award will be given after class schedules and/or enrollment receipts are provided to the scholarship committee.

## **2. Eligibility**

- A. For an individual to be eligible for a scholarship he or she must be a Member or the Child of a Church member of The Pemberton United Methodist Church. The applicant should be involved in current Church activities. It will be the Scholarship Committees responsibility to determine whether or not an applicant for a scholarship is an active member of the congregation.
- B. Applicants must be accepted to an accredited institution of higher learning. An accredited institution will be a four year school, two year school, trade school, or any equivalent academic institution approved by the Scholarship Committee
- C. All recipients must maintain at least a C average and be progressing Toward a degree/certificate to be eligible to maintain their scholarship status.

All scholarships will be granted for a one year period. An individual who is not maintaining good academic status as defined above will not be eligible for further scholarships until these requirements are met.

### **3. Funds available**

- A. The scholarship endowment will allow annual scholarships to be given in an amount not to exceed the aggregate earnings from the endowment for the preceding twelve months prior to giving the scholarships. This earnings period will be from July 1 to July 1 of any given year. In no circumstances will the amount of the annual scholarships given reduce the principal of the endowment.
- B. It will be the Church Trustee's responsibility to be the trustee of the funds and make all investment decisions regarding the fund's assets.
- C. The annual amount of and number of scholarships to be given will be decided at the sole discretion of the Scholarship Committee. It is not imperative that a certain number of scholarships be given in any year.
- D. Any amount of endowment earnings not distributed in scholarships in any given year may be carried forward and be available for scholarships in succeeding years.

### **4. Use of Scholarship Funds**

- A. The scholarship funds granted to any individual can be used at his or her discretion. The intent of the scholarship is for the funds to go towards tuition, room and board, books, and other costs of attending the school.

### **5. Applying for a Scholarship**

- A. All applications for scholarships must be received by the Scholarship Committee by June 1<sup>st</sup> prior to the ending of each school year.
- B. Scholarships will be granted by the Committee no later than June 15th each school year.
- C. Applicants must re-apply and be approved each year for their individual scholarship.

**Pemberton United Methodist Church**  
**45 Hanover Street**  
**Pemberton, New Jersey 08068**  
**THELMA I. FINCH SCHOLARSHIP APPLICATION**

DIRECTIONS: All information must be typed or neatly printed in ink. Failure to complete any portion of this application will result in your application not being considered. Return this form to the United Methodist Church by June 1 Attn: Scholarship Committee.

The following information must accompany your application:

- a. Transcript of grades and latest report card.
- b. Typed letter indicating why you deserve a scholarship.

Tell briefly about yourself and your plans for the future. Also explain any special circumstances which should be considered (family problems, extraordinary expenses, etc.).

**PERSONAL DATA**

Name \_\_\_\_\_

Address \_\_\_\_\_

Date of Birth (Month/Day/Year) \_\_\_\_\_

Home Telephone \_\_\_\_\_

Parent/Guardian Information: Father ( ) Mother ( ) Other \_\_\_\_\_

Name \_\_\_\_\_

Street Address \_\_\_\_\_

Town \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Occupation \_\_\_\_\_

**FURTHER EDUCATION PLANS**

Cost (tuition, room and board) \_\_\_\_\_

Intended Major \_\_\_\_\_

College or school I have been accepted by and will attend  
\_\_\_\_\_

Grants and Scholarships received or anticipated (include dollar amount).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FAMILY STATUS**

Number of dependent children other than yourself \_\_\_\_\_

List by name all dependents attending College/Institution/ Tuition paid.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's employment and earnings :  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATION**

I certify that all information contained in this application is true and correct and that I believe myself eligible to apply for an award.

Students Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's signature \_\_\_\_\_ Date \_\_\_\_\_

By signing this application I agree that it meets with my approval.

**REMINDER: This form must be returned NOT LATER THAN June 1<sup>st</sup>**